**JOB DESCRIPTION:**

***[ Name of role ]***

AIM

As a *[Name of role]*, you aim to:



RESPONSIBILITIES

You are directly responsible to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [e.g. Session and the Minister]

YOU ARE RESPONSIBLE FOR:



REQUIREMENTS FOR THE POSITION

You must:

* Be a regular attender at church and a Bible study group
* Obtain a Working with Children Check
* Complete the Breaking the Silence application for working with children and/or young people form.
* Complete Breaking the Silence basic training every 3 years and doing any top-up training required for children’s and youth ministry roles.
* Sign a copy of this job description.
* *[ add role specific requirements here ]*

ACTIONS



**JOB DESCRIPTION: *[ Name of role ]*  (CONT’D)**

SAFE MINISTRY PROTOCOLS FOR THIS POSITION



I have read and understood this Job Description, and the Breaking the Silence Code of Conduct and Policy:

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: / /