**JOB DESCRIPTION:**

***Pastoral Carer***

AIM

As a *Pastoral Carers*, we aim to:

* Love one another because God loved us first (1 John 4:19)
* Love one another because Jesus told us to (John 13:34-35)
* Have love for one another which overflows from the love that God has shown to us (2 Cor 1:3-4)
* Love following Jesus’ example
* Show love for others, and as we do, show love to Jesus as well (Matthew 25:35-36, 40).

RESPONSIBILITIES

You are directly responsible to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [name]

YOU ARE RESPONSIBLE FOR:

* Being committed to PEACE:
  + P – praying
  + E – providing encouragement, including spiritual encouragement
  + A - being available
  + C – providing comfort and care
  + E – being an example, modelling God’s care for all of us
* Maintaining confidentiality within the pastoral care relationship, unless you are required to share information with others because of the risk of harm or legal considerations and/or the requirements of Breaking the Silence reporting protocols
* Referring to professional services such as counselling or a medical practitioner if required
* Attending training and support sessions for Pastoral Carers.

REQUIREMENTS FOR THE POSITION

You must:

* Be a regular attender at church and a Bible study group
* Obtain a Working with Children Check
* Complete the Breaking the Silence application for working with children and/or young people form
* Complete Breaking the Silence basic training every 3 years
* Sign a copy of this job description.

SAFE MINISTRY PROTOCOLS FOR THIS POSITION

* When caring for others ensure appropriate boundaries are in place to protect both you as the Carer and the person you are caring for
* Never meet a person of the opposite sex alone in their home. Always ensure they or you have someone with them to ensure accountability, or meet in a public place such as a coffee shop.
* Maintaining confidentiality within the pastoral care relationship, unless you are required to share information with others because of the risk of harm or legal considerations and/or the requirements of Breaking the Silence reporting protocols

**JOB DESCRIPTION: *Pastoral Carer*  (CONT’D)**

I have read and understood this Job Description, and the Breaking the Silence Code of Conduct and Policy:

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: / /

**Reference**

“God’s Love in Action, Pastoral Care for Everyone”, Jill McGilvray, 2011.